

THE CONSTITUTION OF

IKONO PEOPLES' HIGH SCHOOL OLD STUDENTS' ASSOCIATION 2022 1st and 2nd Alterations

PREAMBLE

We, the members of IKONO PEOPLE'S HIGH SCHOOL OLD STUDENTS ASSOCIATION, a non-profit and non-political organisation do firmly and solemnly resolve to provide for ourselves a Constitution and to be governed by the provisions therein contained.

ARTICLE 1: NAME

The name of the Association is IKONO PEOPLES' HIGH SCHOOL OLD STUDENTS' ASSOCIATION

ARTICLE 2: ADDRESS

The address of the Association shall be: NUNG UKIM - NDINYA MFIA ROAD, IKONO LGA, AKWA IBOM STATE, NIGERIA.

ARTICLE 3: AIMS AND OBJECTIVES

SN	THE AIMS AND OBJECTIVES OF THE ASSOCIATION ARE:
1	To create a forum for interaction as Old Students.
2	To create further education awareness to present students by bringing such opportunities to their knowledge.
3	To empower the school Community with information towards development.
4	To cater for the welfare of our Alma Mater by making positive inputs into its management and helping to enlarge its capacity.
5	To create avenues for members' welfare; thereby providing conducive environment for unity of purpose.

ARTICLE 4: MEMBERSHIP

(i). Is open to all old students of Ikono Peoples' High School, who have agreed to subscribe to the provisions of this Constitution by payment of Registration fees and other financial obligations.

(ii) Where a member's Annual Dues falls in arrears for six (6) months after the financial year his/her membership shall be said to be in abeyance.

(iii) During the period the membership of an individual is in abeyance, he/she shall not enjoy privileges accorded others including welfare packages and shall not participate in the Association meetings.

(iv) A member whose membership is in abeyance in subsection (ii) above shall not vote in any election and shall not be voted for nor hold any office.

(v) Such member shall resume automatic and full participation in all activities when he/she clears the arrears of Annual Dues.

ARTICLE 5: ESTABLISHMENT OF CHAPTERS OR BRANCHES

5(a) On application by registered members, the Executive Council shall recommend to the General Assembly after due diligence, the establishment of States/International chapter(s) of the Association.

5(b) Members applying for establishment of a States or International chapter shall be on good standing with the Association to qualify for a chapter.

5(c) To qualify for a Chapter, membership strength of not less than five (5) shall apply.

5(d) Any established Chapter of the Association shall bear true allegiance to the Global Body and the Constitution of the Association.

5(e) Each established Chapter shall conduct its meetings through a Co-ordinator who shall be appointed by the Executive Council.

5(f) The Headquarters of the Secretariat shall be in Akwa Ibom State, Nigeria.

ARTICLE 6: EXECUTIVE COUNCIL

A. The Executive Council comprises all the officers of the Association and any other member that may be elected from the Association.

B. The Executive Council shall be responsible for the day- to-day running of the Association.

C. The officers shall be:

(i) President

The President shall be the Chief Executive and the Accounting Officer of the Association; He shall preside at the meeting of the Executive Council: He shall also preside over the meeting of the General Assembly and the Annual General Meeting of the Association.

He shall give the general direction on the running of the Association.

(ii) Vice President

(ii) The Vice President shall assist the president and also preside over the Executive Council meeting in the absence of the president.

(iii) General Secretary

The **General Secretary** shall be in charge of the Secretariat of the Association; Take and keep the minutes of the Executive Council meeting.

(iv) Treasurer

Shall be the Chief Accountant of the Association. Shall keep all records of payments, disbursements and receipts of funds belonging to the Association. Shall be the custodian of all financial instruments of the Association.

(v) Director of Projects

Shall be responsible for the initiation and execution of projects as directed by the General Assembly and Executive Council; Shall report to the General Assembly through the President in Council.

(vi) Assistant Secretary

Shall assist the General Secretary in the Secretariat.

(vii) Financial Secretary

Shall be the Finance Officer of the Association. Shall keep account of outgoing and incoming funds in collaboration with the Treasurer for the purpose of balancing the books as well as provide checks and balances.

(vii) Public Relations Officer (PRO)

The Chief Information Officer of the Association. Shall liaise with media organisations on publicity matters to enhance the image of the association.

(viii) Organizing Secretary

Shall be responsible for organisation of functions, conferences and the general outreaches as directed by the Executive Council.

(ix) Provost

Shall harmonize all interests, maintain peace at all meetings of the association, locate and report on the wellbeing of members, especially challenged members, provide contact details of member's location.

(x) Legal Adviser

Shall be the Chief law Officer of the Association. He shall advise the Association on all legal matters. He shall liaise with the external solicitor where necessary.

ARTICLE 7: ELECTION INTO OFFICES

(i) Tenure of office-

All officers of the Association shall hold office for a period of 4 years from the day they are sworn in.

(ii) Qualification/Time of Election

- (ii) (a) A member contesting for an office must be in full financial standing in line with Article 12 (i) and (ii)
- (ii) (b) A member must have participated at not below 60% level of engagement in contributions in debates, attendance at meetings, for a period of not less than one year prior to the election.
- (ii) (c) All elections shall be conducted at the last AGM of the current Executive Council.

(iii) Electoral Committee

There shall be Electoral Committee appointed by the General Assembly to be constituted for the purpose of conduct of election and stands dissolved after the swearing-in of the elected officers. The Electoral Committee shall make rules and regulations covering the conduct of elections.

(iv) Swearing in of Officers

The swearing in of the newly elected Executive shall be carried out at the end of the session of the AGM at which they are elected.

ARTICLE 8: Establishment of Standing and Ad hoc Committees

(v) Establishment of Standing and Ad hoc Committees

Executive Council shall, with exception of Electoral committee establish standing and ad hoc committees for the purpose of carrying out it's functions.

ARTICLE 9: TRUSTEES

The Trustees of Ikono Peoples' High School Old Students

Association for the purpose of the Companies and Allied Matters Act CAP C20 LFN 2004, shall be elected at a General Meeting charged with responsibility of selecting the Trustees with 2/3 majority votes of members present.

A(i) Such Trustees (Hereinafter referred to as, "The Trustees'") shall not be less than 2 and more than 15 in number.

(ii) Notwithstanding the provision of A (i), the number of Trustees shall be increased on the recommendation of the Executive Council and BOT to the General Assembly.

B A Trustee shall hold office as long as he/she remains a member of the Association unless terminated by the occurrence of events as contained in provisos (B)(i-vi) however, the position of Chairman, Vice Chairman and Secretary shall be subject to change from time to time.

(1) Resigns his office

(ii) Ceases to be a member of the registered Trustees of the body.

(iii) Becomes insane

(iv) Is officially declared bankrupt

- (v) Is convicted of any criminal offence involving dishonesty by a Court of competent jurisdiction
- (vi) Is recommended for removal from office by Executive Council to Board of Trustees or the majority votes of members present at a meeting of General Assembly for ratification.

C Upon a vacancy occurring in the number of Trustees, the Board of Trustees in collaboration with the Executive Council, shall present nomination(s) to a General Meeting of the General Assembly which shall be held to appoint another eligible member(s) of the Association.

ARTICLE 10: COMMON SEAL

- A. The Trustees shall have a Common seal.
- B. Such seal will be kept in the custody of the SECRETARY who shall produce it when required for use.
- C. All documents to be executed by authorised officials and sealed with the Common seal.

ARTICLE 11: MEETINGS

11 (a) For effective administration of the Association, there shall be the following meetings:

SN	MEETING NAME	MEETING QUORUM
1	Annual General Meeting of the General Assembly	SIMPLE MAJORITY OF REGISTERED MEMBERS PRESENT
2	Emergency meeting of the General Assembly	KEY OFFICERS AND AT LEAST 5 OTHERS
3	Executive Council or Management Team shall meet once in every 3 months	ONE THIRD OF MEMBERS
4	Meeting of the Board of Trustees shall take place twice a year.	SIMPLE MAJORITY

11(b)(i) The meetings of the Association at all levels shall be physical or virtual, and decisions taken at any of such meetings shall be binding on all members.

11(b)(ii) In special circumstances communication made by virtual post(s) shall be taken as virtual meeting with decisions reached after members interaction with each member, contributing, by post and finally voting, with the word 'agreed 'when the presiding officer puts the question.

11(b)(iii) Votes cast at physical, as well as virtual platforms shall be collated by the Secretariat to satisfy 1/3 or simple majority constitutional provisions.

ARTICLE 12: SOURCES OF INCOME

The sources of income for the Association shall include:

(i) There shall be a one-off registration fee of ten thousand naira (N10,000) per member.

(ii) There shall be annual dues of Twelve Thousand Naira (N12,000) per member payable at the beginning of each year.

(iii) The Association shall accept donations from individuals, friends and charity foundations, corporate bodies, and foundations in Nigeria or elsewhere, receive grants or assistance from individuals, trusts, foundations and other charitable or philanthropic organisations and contributions by members.

ARTICLE 13: DISBURSEMENT AND APPLICATION OF FUNDS

The Association shall disburse and apply its funds towards the effective administration of its Aims and Objectives.

ARTICLE 14: KEEPING ACCOUNT

The Association shall maintain account(s) in any reputable bank(s). The signatories to the account(s) shall be:

The President, the Secretary and the Treasurer provided that the President and any one of the signatories shall be sufficient for withdrawal from the account at any given time.

Article 15: WELFARE FUNDS

- (i) There shall be a Welfare Fund created for members' benefit.
- (ii) The inflows into the Fund shall include, but not limited to 30% of the proceeds of Registration and Annual Dues of members.
- (iii) The Welfare Fund shall be applied to the following areas of need of members:
- (iv) Health matters: Where a member has health challenge, the sum of one hundred thousand naira (100,000) shall be given to the member for assistance. Such health challenge must be hospitalisation resulting in a high bill which the said member is unable to afford. A member shall be entitled to such assistance no more often than once in three years.
- (v) **Demise of a Member:**
 - (a) Where a member dies, the sum of three hundred thousand naira (N300,000) shall be given to his/her family.
- (vi) A member shall be entitled to such assistance as stated in 14(iv) and 14(v(a) above if he/she fulfils his/her financial obligation to the Association as contained in Article 4.
- (vii) The Association can facilitate the registration of it's members and their spouses in the Health Insurance Scheme as shall be worked out by the Executive Council.

ARTICLE 16: APPOINTMENT OF EXTERNAL AUDITOR(S)

- (i) Independent qualified and Licenced Auditors shall be appointed by the Annual General Meeting (AGM) to audit the financial records of the Association annually and submit an audited report to the Annual General Meeting of the Association.
- (ii) The audited financial statements (Balance Sheet and Income and Expenditure account) shall be duly certified by independent auditors.

ARTICLE 17: APPOINTMENT OF EXTERNAL SOLICITORS

- (i) Qualified solicitors shall be appointed at the Annual General Meeting (AGM), to represent the Association in all legal matters.
- (ii) The law firm of the holder(s) of the office of the Legal Adviser of this Association shall not be qualified to be appointed as external solicitors during his/her tenure in office.

ARTICLE 18: SPECIAL CLAUSE

1. The income and property of Ikono Peoples' High School Old

Students Association shall be applied solely towards the promotion of the Objectives of the Association as set forth in this CONSTITUTION: and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit, to the members of the Association.

2. Provided that nothing herein shall prevent the payment in good faith, or reasonable and proper remuneration to any officer or servant of the Association in return for any service actually rendered to the Association:

a. With the exception of Ex-Officio members of the Executive Council, no member of the Executive Council shall be appointed to any salaried office of the Association, or any office of the Association paid by fees; and

b. No remuneration or other benefit(s) in money or money's worth shall be given by the Association to any member of such Council or Executive Council except repayment of out of pocket expenses or reasonable and proper rent for premises demised, or let to the Association or reasonable fees for services rendered.

3. If in the event of a liquidation/winding-up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be managed by the Trustees of the Association

4. Removal from the office of the President, Vice President, and other members of the Executive Council

5. Office of the President

5(a)(i) Where a notice of a vote of no confidence, supported by a simple majority of the registered members stating the offences of the President, submitted to the Chairman BOT, the Chairman BOT shall call for written responses from the President, and present for discussion by the Board of Trustees within 2 weeks.

5(a)(ii) The BOT shall be guided by the advice and legal opinion of the Legal Adviser on the culpability and otherwise of the occupant of the office.

5(a)(iii). On completion of its deliberations, the BOT shall constitute a 5-man committee of people of integrity who shall deliberate on the responses from the president.

5(a)(iv) It is the recommendations of the 5-man committee that will determine if the President is guilty of the offences mentioned in the vote of no confidence.

5(a)(v) If the recommendations of the committee in sub section (iv) above found the President guilty, the BOT shall accordingly refer the matter to the General Assembly for consideration.

5(a)(vi) At the meeting of the General Assembly for purpose of removal from office, two third votes of the majority of members present shall be enough to remove the President from office.

5(a)(vii) Where the President is removed from office the Vice President shall take charge in acting capacity pending election of a substantive President.

5B Removal from office of other members of Executive Council

5(b)(i) Where a member goes contrary to his or her oath of office in the performance of his or her duties, the President shall in an address to the General Assembly, stating the offence(s) of such an officer recommend that he or she be removed from office.

5(b)(ii) At the meeting of the General Assembly a simple majority of members present shall be enough to remove such officer from office.

6 Issuance of executive order by the President

6(a)(i) where there are issues not specified by this Constitution, the Executive Council, after deliberations shall direct the President to issue an Executive Communication to fill the gap(s).

7. Offences that shall lead to removal from office

These shall include, stealing and embezzlement of funds, dictatorship, taking unilateral decisions on matters relating to projects and disbursements of funds without the resolution of the Executive Council and approval of the General Assembly.

8. Annual Lecture

The Association shall hold Public Lecture every year as Part One of the Annual General Meeting.

ARTICLE 19: AMENDMENT OF THE CONSTITUTION

The Association may alter any of the provisions of this Constitution at the Annual General Meeting by a resolution passed by a simple majority of its registered members present.

ARTICLE 20: CITATION:

This constitution shall be cited as the Constitution of Ikono peoples' High School Old Students Association 2022 as amended.

DATED

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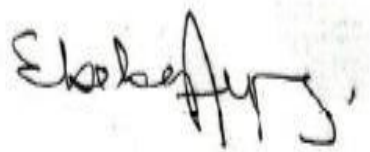
DAY OF

November

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NOV 25, 2023

Signature of Chairman & Date

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Name of Chairman & Tel No



Nov 25, 2023

Signature of Secretary & Date

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